



SOUTH EAST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the QUARTERLY MEETING

13 February, 2018

THE DOME ROOM, NEW REGISTER HOUSE, EDINBURGH

Present:

Alan Heatley (Chair)	AH	Midlothian Council
Brian Wilson	BW	Scottish Borders Council
Carol-Ann Dodd	CAD	Midlothian Council
Kevin Douglas	KDo	SGN
David Ross	DR	AMEY
Tom Flaherty	TF	City of Edinburgh Council
Chris Murray	CM	SKY
Fiona McInnes	FMcI	Scottish Water
Lindsay Henderson	LH	OSRWC
Jane Dunlop	JD	OSRWC
Jason Halliday	JHa	West Lothian Council
Andrew Matheson	AM	Virgin Media
Robert Young	RY	Scottish Govt. Digital Scotland
Caroline McAdam	CMcA	Network Rail
Ruth Scott	RS	SSE
Eleni Gigourtaki	EG	East Lothian Council
Kevin Hamilton	KH	West Lothian Council
Elaine Stewart	ES	SPEN
Karyn Davidson	KDa	Vodafone
Jim Forbes	JF	Cityfibre
Katrina Hardy	KHar	INEOS
Gordon Russell	GR	Scottish Water
John Henderson	JH	Scottish Borders Council
Julie Greig	JG	SGN
Brian Cooper	BC	Secretarial Support
Douglas Haughey	DH	Centurylink/level 3
Jim Forbes	JF	Cityfibre
Brian McAteer	BM	Energetics
Stuart Harding	SH	City of Edinburgh Council
Robert Gauld	RG	GTC
Gerry Cullen	GC	Traffic Scotland

Apologies: Michael Hymers, Owen Harte, Mark Worden, Damian Irving, Adrian Henzler, Claire Gardner, Craig McQueen, Duncan MacLennan.

1. Welcome, attendance and apologies

Chair Alan Heatley welcomed everyone to the meeting - Introductions were made around the table. Attendance and apologies as recorded above.

Jim Cowan SGN, Kevin Irvine DooceyNE and Seb Love Metssl, gave a presentation on “HBM/SMR Your Questions Answered”

2. Minute of previous meeting

- a) The Minute of the 14th November, 2017 meeting was approved as a correct record.
- b) Action Tracking – No new actions but the Chair raised the action from the previous meeting:
Item 4 – Recruitment to RAUCS Working Groups: As there appeared to be dubiety about WG Chairs/member gaps, if any, AH suggested waiting until the RAUCS Meeting in early March when the most up to date information would be available.

3. Matters arising from Local RAUC Meetings

(a)City of Edinburgh Council – SH advised that the use of ropes between cones was being monitored.

(b)East Lothian Council – nothing to bring to SERAUC attention

c)Midlothian Council – nothing to bring to SERAUC attention

d)Scottish Borders Council - nothing to bring to SERAUC attention

e) West Lothian Council – nothing to bring to SERAUC attention.

3(f) Improvement Notices – AH updated the meeting using information in the spreadsheet. TF added that CEC had observed Significant Improvement by SGN.

4. RAUCS Meeting on 6th December, 2017 – Update/Matters Arising

- Manhole skid resistance and siting on bends had been referred to SCOTS and the SROR Working Group
- Agreed that a National Coring Programme be held in 2019, based on reinstatements carried out between 01/04/18 and 31/03/2019.
- Initial calculations indicate there will be little change in the current Inspection Fees
- The Fees and Amounts will be reduced for (one) year, 2018/19, due to new Contract

- DfT has appointed a Consultant to revise the SROH by the end of 2018
- The SROR WG requires a Roads Co-Chair
- Jim Clegg due to retire in the Spring
- Openreach request to use Viatec cold lay material would be considered by the SROR WG
- HAUC UK Convention would be held in Manchester at the Emirates Stadium on 17th May, 2018
- Advice Note on Spec'n and Operational req'ts. for Footway Boards, Driveway Boards, Footway Ramps and Road Plates approved for use in Scotland – see Commissioner's website
- The Committee noted an apparent drop in performance in the standard of Traffic Management - concern also raised about no English speaking operatives on some sites – there must be at least one operative who can speak English, preferably the Supervisor

5. National and Local Coring Update

- National Coring Update: Referred to in Item 4 above - LH added the National WG is seeking a new Chair.
- Local Coring Update: JHa – WLC local prog starting soon.
 TF advised the coring contractor is currently in the CEC area.
 FMCI confirmed that SW prog. of local coring is ongoing.
 JF advised that Cityfibre is carrying out local coring with CEC

6. SRWC Report and Performance

- SRWR Report – JD drew attention to the Open Data letter circulated by the Commissioner in relation to personal information held on the SRWR bearing in mind the forthcoming new Legislation (May 2018). More direction available soon but in meantime IR needs a response to his request for the CEO and primary contact to agree to their contact info being held/used.
 JD will be on maternity leave from 8th March. Kat Quane will cover for her in the OSRWC. Claire Gardner has been seconded in to assist in Transport Scotland. She confirmed that the Commissioner had imposed a Penalty on North Lanarkshire Council for dangerous traffic management and the Commissioner was considering penalties on the back of the recent Coring programme results.
 She requested that Tim Masters is informed of any suitable sites for the Lightweight Deflectometer.

b)SRWC Indicators and Statistics – LH referred to the previously circulated performance reports and emphasised that a response is compulsory from any organization that is in the “RED”!!

He acknowledged responses to the Dashboard performance information from ELC, MLC, WLC, (SBC for prior Quarter), Cityfibre and Network Rail.

7. Safety

a. Safety Concerns/Issues – Following what appeared to be agreement at the previous meeting that the use of rope between traffic cones is not acceptable, TF confirmed that Utilities/Contractors should be working to the “Red Book” the CoP for Safety at Street Works and Road Works. Scottish Water had issued an instruction to their Contractors confirming this. This matter had been discussed at the recent RALG Meeting when all RAs were in agreement that rope between cones is not permitted. SH stated that this message needs to be emphasized to all organisations and contractors involved in Road Works in the South East Area.

b.Traffic Management Issues – AH referred to the recent Penalty imposed on North Lanarkshire Council(Amey) for dangerous traffic management.

The recent RALG had also discussed traffic signals – some organisations were still not using the functionality in the SRWR. ES explained that SP were looking to embed new t/mgt software - personnel/training to do this is currently an issue. JHa suggested it will be labour-saving.

Mid and East Lothian have issues with Utilities “un-ticking” the TSS box in the system – this has been raised at SAT and BW suggested that SRWR Steering Group discussion is required on this issue.

SH raised concerns on behalf of the CEC with contractors drawing cables at locations such as at junctions, round bends and at supermarkets, causing problems where pedestrian safety is an issue. CEC would be very strict on this – no pedestrian provision would mean no working. He added: these works are often not Registered on the SRWR (adding that Cityfibre were setting a good example in this respect), and highlighting that very often the operatives on site were not English-speaking.

8. Information on Strategic Programmes of works

(a)Roads Authorities Major Works and Events –

Scottish Borders – JH: AMEY works at Galafoot Bridge planned for Feb/March 2018 swapped with Low Wood Bridge Works.

West Lothian – JHa: All Major Works and Events entered on the SRWR

Edinburgh – SH:

East Lothian – EG: 2018/19 Planned Works in Register now. Scottish Open Golf event in Gullane in July.

Midlothian – CAD: Nothing significant - Works and events entered on the SRWR

(b) Statutory Undertakers Major Works – all confirmed entered on the SRWR as required.

(c) Superfast Broadband Update

RY provided the following update for South East Scotland, for the Minute:

South East Scotland

Programme is still generally on planned Programme Targets. Have achieved over 3450 LIVE CABS across all of the 27 Councils in the Rest of Scotland Area. Number of Live CABS (unassured) and maximum remaining activity (approximate) in the Deployment Plan for each LA is shown below.

	CABS LIVE	FTTP LIVE	CABS in this and next Q	FTTP in this and next Q
East Lothian Council	58	2	1-5	1-5
City of Edinburgh Council	191	7	40 50	1-5
Midlothian Council	42	3	1-5	1-5
Scottish Borders Council	154	14	60-70	Around 100
West Lothian Council	108	12	21	1-5

Programme has held Joint Surveys with Openreach and Council Officers to agree CAB placement in some contentious sites.

Deployment is now definitely in the harder to reach areas, where technology is also more difficult to implement. There is now more Exchange Only Line (FTTC EO) solutions required which involves 2 new Streetside Cabinets (or an All In One – AIO – Cabinet solution). Fibre to the Premise (FTTP) deployment has been ramped up, although this involves less civil engineering works.

The “base” Phase 1 Programme ends in DEC 2017 but there is further ongoing deployment works in 2018 termed Extended Build from “Gainshare” funding. There is around 1100 structures of which > 600 involve new CABS and >400 are FTTP.

Beyond that there is potentially a further deployment termed “reaching for 100” to cover the remaining premises that will be without access to Superfast Broadband.

9. Proposed Changes to Road Designations

None.

10. Management and Operation of the SRWR

JD confirmed the new SRWR Contract from 1st April 2018, and reminded everyone that the User Forums in March are therefore even more important.

Claire Gordon is new Chair of the SAT. She thanked BW for his service to the SAT.

The Prescribed Fees invoices will be issued on 1st April 2018.

Roads Authorities were reminded of AN22 – Details of Dial Before You Dig Service. AH asked about the list of Plant Protection Systems List that Iain Ross had produced – is it achieving what it is meant to?

The lack of use of the VAULT is still of concern - help with the VAULT for any organisation is available from Iain Ross.

11. Gazetteer Report

Taken as read.

12. System Assurance Team(SAT) Report

Taken as read.

13. Community apparatus VAULT

See other references to VAULT above.

14. Any Other Competent Business

a) TF queried the status of SMRs and HBMs – their use and approvals required are covered in the SROR.

He also wished to place on record the CEC's praise for an outstanding performance from Cityfibre by achieving over 90% from a very low 25%

b) JF expressed thanks to the OSRWC and CEC for their cooperation and support during past twelve months and confirmed Cityfibre's aim of sustaining improvement.

15. Date of Next Meeting – Tuesday, 15th May, 2018

(other 2018 Meeting Dates are 14 August and 13 November).

BMC – May, 2018