

TAYFORTH RAUC MEETING

The minute of the meeting of the TayForth RAUC held on Wednesday 8th May 2019 in The Studio, Rothes Halls, Rothes Square, Glenrothes, KY7 5NX (11.00 – 12.30)

Present

Chris Skivington (Chair)	SGN	C.S.
Stuart Black	Stirling Council	S.C.
Ian Campbell	Ineos O & P Pipelines	I.C.
David Corsar	Stirling Council	D.C.
Clark Findlay	Ineos FPS	C.F.
Karyn Davidson	Vodafone	K.D.
Jim Forbes	CityFibre	J.F.
Julie Greig	SGN	J.G.
Katrina Hardy	Ineos O & P Pipelines	K.H.
Owen Harte	Virgin Media	O.H.
John Hassall	Amey F.B.M.	J.H.
Douglas Haughey	Century Link	D.H.
David Hearty	EE / MBNL / 3	D.Hea.
Colin Heggie	Perth and Kinross Council	C.H.
Lindsay Henderson	O.S.R.W.C.	L.H.
Douglas Hill	Angus Council	D.H.
Ewan Hogg	Falkirk Council	E.H.
David Hunter	GTC	D.H.
Ian Jones	Fife Council	I.J.
Stephen Kitt	Amey S.E.	S.K.
Fiona McInnes	Scottish Water	F.McI.
Peter MacNab	Bear Scotland N.W.	P.MacN.
Duncan MacLennan	Openreach	D.MacL.
Craig McQueen	Scottish Water	C.McQ.
Hazel Moore	Bear Scotland N.E.	H.M.
David Murdoch	Network Rail	D.M.
Chris Murray	Sky	C.M.
John O'Neill	Dundee City Council	J.O'N.
Martin Polland	Transport Scotland	M.P.
John Russell	Amey /F.R.B. / Q.C.	J.R.
Ruth Scott	SSE Telecom	R.S.
Tommy Smith	Shell	T.S.
Scott Walker	Clackmannanshire Council	S.W.

In Attendance

George Borthwick	RAUC(S) Sec.	G.B.
Robert Young	Scottish Government	R.Y.

Apologies

Gerry Cullen	Traffic Scotland	G.C.
Lisa Haston	SPEN	L.Has.
Alan Hutcheson	Tay Road Bridge	A.H.

Apologies (Continued)

Alex Petrie
Susan Pickard
Shannon Riley
Elaine Stewart

SSE Networks
Energetics
Amey S.E.
SPEN

A.P.
S.P.
S.R.
E.S.

1. Introduction

Chris Skivington welcomed all to the meeting.

The apologies were recorded as above.

2. Approval of Previous Minutes.

a. Accuracy

The minutes of the last meeting held on 13th February 2019 were agreed as read.

b. Action Tracking

See the Action Tracking Summary Report along with the following comment: -

13th February 2019

Item No. 6d - Local Defect Inspections Report

The Committee agreed that this Item along with Item No. 6c Local Sample Inspections should be removed from the Area Agenda and would in future be dealt with at the Local Meetings. If there were any problems raised at the Local Meeting relating to the 2 reports, they could be remitted to the Area Meeting.

A suggestion was made that these two reports could be formatted and issued as part of the Commissioners Dashboard. This would be investigated by the O.S.R.W.C. **Action – L.H.**

3. Local RAUC Reports

The Representatives of the Local RAUC's reported as follows: -

Central Local RAUC: D. O. N. M. 11-06-19

There were no issues remitted to this meeting.

Fife Local RAUC: D. O. N. M. 16-07-19

- There were no issues remitted to this meeting.

TayRAUC Local RAUC: D.O.N.M. 17-07-19

- P&K had spoken to D.MacL. about the performance of A-Plant Lux on Openreach sites and had agreed a period of trial.
- P&K will meet with F.McI. and C.C. to discuss the performance of Clancy Dowcra on Scottish Water sites. **Action – C.H. / F.McI. / C.C.**

4. Feedback from RAUC(S) Meeting 5th December 2018

The previously circulated draft minutes were taken as read with items commented on as follows: -

- The Sample Inspection Fees for 2019 / 20 will remain at the current level i.e. £36.00.
- The Inspections Code has been reviewed and the draft was issued for comments. The responses have been reviewed and the revised version will be submitted, following a final W.G. meeting on 20th May, to the RAUC(S) meeting in June.
- The Fees and Amounts Accounts were sent out on 2nd May with a 30-day payment period. All must make payment by 2nd June. There has already been a reasonable response from some Organisations.

4a. RAUC(S) Committee Recruitment

The meeting noted that the Groups were now fully represented following the recent agreement by Kevin Price (the Moray Council) to join the Inspections Group.

A number of S.U.s have been meeting and have produced draft Quality Plans. They are now asking for the Working Group to be re- established to revive the plans which have been produced and to take them forward to the stage when they can be considered for approval. The Secretary was asked to add the names of the S.U.s who have worked on the plans to the Recruitment Schedule.

Action – J.F. / Secretary

5. National & Local Coring Update

a. National Coring Update

C.McQ. reported as follows: -

- The Coring Sample Report was available from on the Register from the beginning of April.
- The preferred sample sites should be sent to the S.U.s if not already actioned. The list should contain additional sites to be used where the first options are not suitable.
- The sites should be marked up, photographed and recorded in accordance with the Advice Note.
- The Lead Authority should remember that the S.U.s should be offered the opportunity to review the Accreditation Details of the proposed Contractor before it is appointed.
- All should work together to maintain the progress within the timetable. Carry out the various stages as efficiently as possible and move directly from one stage to the next without delay.
- The sample for the trunk roads has been issued Transport Scotland and will require to be allocated to the various Operators.
- The Contract appointment may be delayed but every effort is being made to get it approved.

Action - Trunk Road Operators

b. Local / Internal Coring Programmes Update

The Scottish Water coring programmes on their Capital and Minor Works are ongoing

P&K are commencing coring on their own sites and after the Coring Programme is completed they may start coring the S.U. sites in their area.

6. SRWC Report & Performance

a. SRWC Report

A verbal SRWC Report was provided as follows: -

- The HAUC UK Conference is to be held on 16th May 2019 at the Emirates Stadium in Manchester. This is a free event and as many Scottish representatives as possible should attend.
- There will not be a Scottified version of the Fibre Toolkit issued as it is not considered to be required.
- The link to the response report for the Scottish Government Narrow Trench consultation is available on the Commissioner's web site.
- Graham Milne has joined the Commissioner's staff as a replacement for Nisha Bunting.
- The email address for the commissioners staff etc is now src.gov.scot. Please change your contact information. **(Do not make this change until notified by the O.S.R.W.C.)**
- **Action – All**
- 2 R.As were served with Stage 1 Penalty letters for non-response to requests for information. Depending on the response to these letters the Commissioner may proceed to Stage 2 and issue a penalty.

b. SRWC Indicators and Statistics

Comments on the previously circulated Dashboard Performance Report were as follows: -

- The Dashboard report is now issued as a national report replacing the 5 Area versions. The report now allows for Organisations to compare their performance against their peers across Scotland. If there are any comments on the format, they should be passed to enquiries@roadworks.scot.
- The R.As except for Angus and the NW Trunk Road Unit all have performance issues which need to be reviewed.
- A number of S.U.s including Energetics, Fulcrum, Sky, Verizon, CityFibre, Openreach and Telefonica need to review aspects of their performance. Comments should be passed to enquiries@roadworks.scot
- If the performance reports relating to the 2018 / 19 performance review are being submitted, then any issues relating to the Quarterly Report should be reviewed but do not require to be commented on to the O.S.R.W.C.
- Several R.As are recorded in the Red or Amber standard for Emergency / Urgent works. There was a question mark on whether this category needs to be monitored. In general, the works issued as Emergency / Urgent required to be classified in that group for early action. L.H. would query this with the Commissioner. **Action – L.H.**
- The view was that the revised format was satisfactory.

c. Local Sample Inspection Reports

The previously circulated Report was taken as read with the following comments: -

In future this report will not be circulated to the Area meeting but will be used at the Local Meetings

d. Local Defect Inspections Report

The previously circulated Report was taken as read with the following issue raised: -

In future this report will not be circulated to the Area meeting but will be used at the Local Meetings

e. Improvement Plans

No Improvement Plan requests had been issued by R.As to S.U.s in the last quarter in the TayForth Area.

7. Safety

a. Safety Concerns/Issues

P.MacN. provided: -

- List of BEAR Scotland Bulletins which are circulated to operatives within their organisations to advise them on safety issues which had arisen within the industry.
- A selection of the Bulletins from the list for circulation to the Members.

The Bulletins can be provided in electronic format and if anyone wanted to contact P.MacN. he would send the requested copies out to them[AB1].

The Members were asked to share information with the Committee on any safety matters which had occurred in their organisation. Bulletins or reports should be passed to the Secretary for circulation.

Action – All

The Signing, Lighting and Guarding question bank for the Accreditation exam is being reviewed and revised. The new bank will be circulated to the Awarding Organisations in the coming year.

Clancy Docwra has been asked for details of their operative's accreditation as there has been some dubiety on the qualifications being held.

b. Traffic Management Issues

Covered in a) above.

8. Information on Strategic Programmes of Works

a. Roads Authorities

The Committee noted the following R.A. works: -

Fife: -

The following events are planned: -

Kirkcaldy Half Marathon – 25th August - The race starts at **10am** within Beveridge Park, Kirkcaldy and there will be traffic management throughout the town for the period of the events.

Women's Tour of Britain Cycle Race – Event will be held over the week 10th to 15th June 2019. One of the stages is planned to pass through Fife from north to south commencing possibly in Dundee. The start and finish points and the route have yet to be confirmed. More information will be issued when it is available.

Details of these events and affected roads will be posted in the Register.

BEAR Scotland: -

A copy of the BEAR Scotland NE programme will be passed to the Secretary for circulation. Members attention was drawn to the resurfacing work which will be carried out on the Friarton Bridge commencing at the end of May.

Work has commenced on the dualing the A9 between Luncarty and Birnam and will last for 2 years.

Solheim Cup will be played at Gleneagles during the period 12th to 16th September. The A9 and surrounding roads will be affected, and details will be posted on the Register.

Dundee

7 June 2019

Craig David Concert at Slessor Gardens

Road Closure - Thomson Avenue and Dock Street (north of Slessor Gardens nearest the city centre)

23 June 2019

Antiques Road Show at Slessor Gardens and V&A

Road Closure - Riverside Esplanade (south of Slessor Gardens nearest the River Tay) and lane closure on Tay Road Bridge northbound off ramp.

27 July 2019

Tom Jones Concert at Slessor Gardens

Road Closure - Thomson Avenue and Dock Street (north of Slessor Gardens nearest the city centre)

4th August 2019

Music Concert at Slessor Gardens

Road Closure - Thomson Avenue and Dock Street (north of Slessor Gardens nearest the city centre)

Perth and Kinross

Athol Street, Perth will be affected by a closure from 20th May for 2 weeks for resurfacing.

Stirling

All events affecting the network are recorded on the Register.

CityFibre has commenced their fibre optic laying programme in the town which will affect the network on an ongoing basis.

Work related to the Denny to Beauly Project will be completed at the end of July.

b. Statutory Undertakers Works

The CityFibre programme of work is ongoing in Stirling.

c. Forth Bridge Crossing

Works on the bridges is ongoing with overnight closures in place as necessary.

d. Superfast Broadband Update

DSBB Programme is still on planned Programme Targets and have achieved nearly 3850 LIVE CABS and over 625 LIVE fibre PONS across all the 27 Councils in the Rest of Scotland Area.

Deployment is now mainly through Fibre to the Premise (FTTP) and Exchange Only Line (FTTC EO) solution. FTTP deployment involves less civil engineering works and there should be a reduced impact on Roads Authorities and other utilities. There will probably be potholing and moleplough works in rural areas.

The Extended Build Programme is now running until December 2019 and will be predominantly FTTP deployment.

Beyond that there is a further deployment planned, termed “Reaching for 100”, to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently going through a complex procurement process, with award expected sometime this year.

9. Proposed Changes to Road Designations

Dundee Council and Transport Scotland are working on the designation of a section of road at the north end of the Tay Road Bridge. This will not require consultation as it is only affecting the Maintenance Authority and the associated data tables.

10. Management and Operation of the SRWR

A verbal SRWR Report was provided as follows: -

- The Inspections App is now available. Access approval is provided via the support desk. Some problems have been noted by two R.As. Details should be passed to M.P. and I.R. for investigation. David Armitage asked for the details to be copied to him for consideration if required by the SRWR Steering Group. **Action – I.J. / M.P. / I.R. / D.J.A.**
- The Fees and Amounts invoices were issued on 3rd May with a requirement to make payment by 2nd June 2019.
- Gamma have sold their assets in Scotland and are no longer an S.U. with access to the Register

11. Gazetteer Report

A verbal SRWR Report was provided as follows: -

- A forum meeting for Gazetteer operators was held in Dundee to look at the new USDTF4 conventions. Updated gazetteer maintenance software will be required.
- Improvement Services is taking over the Gazetteers and uploads will be sent to that Organisation in future. They will be the source of the Gazetteer in Scotland and will provide it to Symology for the Register. They will shortly contact the R.As and others who have a gazetteer e.g. Network Rail and Transport Scotland (this may already have happened) to provide assistance and agree the protocol for uploading data and maintaining the gazetteers.

12. Systems Assurance Team

A verbal SRWR Report was provided as follows: -

- SAT is working with Symology on the Aurora Development and are impressed with the system and what it will provide. The change requests will be reviewed and those which will improve the system will be put forward for introduction in Aurora if they are not already covered.
- CityFibre has offered to provide a Representative to fill the S.U. vacancy on the Team.

13. Community Apparatus VAULT

No issues were raised.

14. AOCB

a. List of Plant Protection Systems

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

b. Emergency Contact Schedule

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

c. Meeting Arrangements

The S.U.s indicated that they would like to trial a pre meeting to be held at the same time as the R.As. The R.As indicated that they would, at this stage, they would not wish to reduce their programme to 6 monthly meetings and would want to continue their quarterly meetings but would discuss this at their meeting in August. **Action – P.MacN.**

In the meantime, C.S. would check if an additional room could be made available. **Action – C.S.**

d. CityFibre Contact in Stirling

J.F. thanked D.C. for the assistance provided with their project in Stirling and asked for this to be minuted.

15. Date of Next Meeting: - Wednesday 14th August 2019

Venue: – Room No 11 Rothes Halls, Rothes Square, Glenrothes, KY7 5NX

Future Meetings Dates: -

November Meeting Wednesday 13th November 2019

The Meeting finished at 11.55