

LRAUC MEETING MINUTES**Date: 24 May 2023****Present:**

Gillian Muir	GAM	West Lothian Council
Lorraine Jones	LJ	Scottish Power Energy Networks
Adrian Henzler	ID	BT Openreach
David Murdoch	DM	Network Rail
Adam Watt	AW	West Lothian Council Structures
Keith Garnett	KG	West Lothian Council Lighting
Craig Brown	CB	SGN
Lee Westwood	LW	SGN
Alan Nicol	AN	SGN
Keith Muirhead	KM	West Lothian Council
Kenneth Brown	KB	West Lothian Council
Karyn Davidson	KD	Vodafone
Kirsty Gilmore	KLG	West Lothian Council
Sarah Abbott	SA	Netomnia
Fiona McInnes	FMCI	Scottish Water
Apologies		
Andy Matheson	AM	VM
Owen Harte	OH	VM
Lorna Cunningham	LC	WLC
Anna Jenson	AJ	Netomnia

Item	Description	Action
1.0	Introduction	
1.1	GAM opened the meeting and reported on apologies for the meeting	
2.0	Minutes of Previous meeting	
(a)	GAM went through the minutes and KD seconded.	
(b)	Action Tracking	
	Heartlands	
	GAM reported that this is now complete	LJ
	Armadale Phase 2	AM
	GAM confirmed that Armadale phase 2 for Virgin Media is still not notified.	
	GAM re highlighted the works at M8 junction 3 and reminded everyone of the embargo.	
3.0	Local RAUC Co-ordination meeting	

(a)	Road works authorities' and undertakers' specific major projects	
(i)	Review planned resurfacing works and road closures GAM reported all surfacing works for this financial year and asked for comments.	
(ii)	SU Major works and conflicts GAM reported that there has been conflicts pointed out for Mill Road Bathgate, with SGN Also Falkirk Road/Mains Road Linlithgow with WLC and SGN	
(iii)	Review and confirm whether any other works/remedial works can be completed GAM provided appropriate reports in advance of the meeting	
(iv)	Confirm defects/defective apparatus that may be subsumed by the resurfacing works GAM provided appropriate reports in advance of the meeting.	
(b)	Confirm local policies affecting road works, including traffic management proposals Junction 3 diversion route	
(c)	Confirm; Spaces for People; Gatherings of people; Permits for occupation; Street café advertising boards; Tables and chairs etc GAM provided appropriate reports in advance of the meeting	
(d)	Discuss network condition and RA inspections records in conjunction with SU defects to ensure all works are co-ordinated; Nothing to report	
(e)	Review inspection regime	
(i)	RA inspections (actual v expected per quarter per SU); GAM provided appropriate reports in advance of the meeting	
(ii)	Sample Inspection results on SU inspections (% pass Cat A and % pass Cat B and C); GAM sent out inspection results prior to the meeting and asked if anyone had comments to make. LJ said these have been sent to Scottish Powers and Contractors Management.	
(iii)	Collate and agree previous quarter results to Area RAUC This was done at the beginning of the financial year	
(iv)	Pending and declined inspections (disputes to Area RAUC) Nothing to report	

Commented [HJ1]: Opportunity to discuss utilising road closures for other works

Commented [HJ2]: Opportunity to discuss completing other works in advance of major works commencing (open the floor to attendees to confirm if they can do works in advance of items discussed at (i) and (ii).

Commented [HJ3]: GM to refer back to list at (i) of resurfacing works- SUs to confirm if their defects/defective apparatus will be affected by this.

Commented [HJ4]: Newton TM trial for example

Commented [HJ5]: All permits etc on the SRWR

Commented [HJ6]: KB to present snapshot of network condition and highlight any areas of specific concern

Commented [HJ7]: KMcC to speak to contents of Sample Inspection progress spreadsheet

Commented [HJ8]: Generate from SRWR and agree contents of report

Commented [HJ9]: Extract info from SRWR dashboard

(f)	Improvement Notices (updates required on performance prior to the co-ordination meeting and sent to next Area RAUC.)	
	<p>No Utility is currently under an Improvement Notice in West Lothian however, there are some that could end up back on one. Early starts and extensions will not be permitted to SPEN until their performance improves.</p> <p>There is also issues with TM being provided by Freeflow for BT and Netomnia which WLC will continue to refuse.</p>	
(g)	Discuss any other road works permissions;	
	Nothing	
(h)	Discuss any wider issues raised at co-ordination meetings and if they, or any other matters, will be raised at Area RAUC	
	<p>GAM reported that people do not appear to understand the coordination conflicts that appear on the SRWR.</p> <p>GAM would also ask that no early starts come from traffic management company as they do not have access to the systems.</p>	
4.	Matters Arising from previous AREA RAUC and RAUC(S);	
	Area RAUC –	
	Nothing to report	
	RAUCS –	
	Nothing to report.	
5.	Health and Safety	
(a)	List of Plant Protection Systems	
	GAM has sent out spreadsheets however some are still to return	
(b)	Emergency Contact Details	
	GAM has send out spreadsheets, however some are still to return	
6.	AOCB	
	<p>The Group asked that WLC input their coring inspection details</p> <p>Nichola Millar was welcomed into the team</p> <p>KG said she is trying to formalise a way to resolve the fpn payments ie £120 - £80.</p>	

Commented [HJ10]: None at the moment

Commented [HJ11]: Opportunity for delegates to remit to Area RAUC

Commented [HJ12]: JH to provide summary

7.	Date of next meeting	
	The dates of the next meeting will be	
	24 August 2023 10 am	
	23 November 2023 10 am	