

LRAUC MEETING MINUTES**Date: 23 February 2023****Present:**

Gillian Muir	GAM	West Lothian Council
Lorraine Jones	LJ	Scottish Power Energy Networks
Ian Dalrymple	ID	BT Openreach
David Murdoch	DM	Network Rail
Adam Watt	AW	West Lothian Council Structures
Keith Garnett	KG	West Lothian Council Lighting
Andy Matheson	AM	Virgin Media
Michael Hymers	MH	SGN
Gavin Crowther	GC	Lothian and County Buses
Kenneth Brown	KB	West Lothian Council
Karyn Davidson	KD	Vodafone
Kirsty Gilmore	KLG	West Lothian Council
Apologies		
Adrian Henzler	AH	BT Openreach
Owen Harte	OH	VM

Item	Description	Action
1.0	Introduction	
1.1	GAM opened the meeting and reported on apologies for the meeting	
2.0	Minutes of Previous meeting	
(a)	GAM went through the minutes and DM seconded.	
(b)	Action Tracking	
	Heartlands	
	LJ reported there will be another 4 weeks left of the work.	LJ
	Armadale Phase 2	AM
	GAM confirmed that Armadale phase 2 for Virgin Media is still not notified. AM said this is still no update	
	GAM re highlighted the works at M8 junction 3 and reminded everyone of the embargo.	
3.0	Local RAUC Co-ordination meeting	
(a)	Road works authorities' and undertakers' specific major projects	
(i)	Review planned resurfacing works and road closures	

Commented [HJ1]: Opportunity to discuss utilising road closures for other works

	GAM reported all surfacing works for this financial year and asked for comments.	
(ii)	SU Major works and conflicts GAM reported that there was no significant clashes for this period. GAM has sent out all the programme of major works.	
(iii)	Review and confirm whether any other works/remedial works can be completed GAM provided appropriate reports in advance of the meeting	
(iv)	Confirm defects/defective apparatus that may be subsumed by the resurfacing works GAM provided appropriate reports in advance of the meeting.	
(b)	Confirm local policies affecting road works, including traffic management proposals Junction 3 diversion route	
c)	Confirm; Spaces for People; Gatherings of people; Permits for occupation; Street café advertising boards; Tables and chairs etc GAM provided appropriate reports in advance of the meeting	
(d)	Discuss network condition and RA inspections records in conjunction with SU defects to ensure all works are co-ordinated; KB reported that there has been a significant increase in the amount of pothole enquiries between January 2022 and January 2023. In January 2022 there was 236 and in January 2023 680. This is due to extreme levels of short sharp cold weather spells followed by rain.	
(e)	Review inspection regime	
(i)	RA inspections (actual v expected per quarter per SU); GAM provided appropriate reports in advance of the meeting	
(ii)	Sample Inspection results on SU inspections (% pass Cat A and % pass Cat B and C); GAM sent out inspection results prior to the meeting and asked if anyone had comments to make. LJ said these have been sent to Scottish Powers and Contractors Management.	
(iii)	Collate and agree previous quarter results to Area RAUC This was done at the beginning of the financial year	
(iv)	Pending and declined inspections (disputes to Area RAUC) Nothing to report	

Commented [HJ2]: Opportunity to discuss completing other works in advance of major works commencing (open the floor to attendees to confirm if they can do works in advance of items discussed at (i) and (ii).

Commented [HJ3]: GM to refer back to list at (i) of resurfacing works- SUs to confirm if their defects/defective apparatus will be affected by this.

Commented [HJ4]: Newton TM trial for example

Commented [HJ5]: All permits etc on the SRWR

Commented [HJ6]: KB to present snapshot of network condition and highlight any areas of specific concern

Commented [HJ7]: KMcC to speak to contents of Sample Inspection progress spreadsheet

Commented [HJ8]: Generate from SRWR and agree contents of report

Commented [HJ9]: Extract info from SRWR dashboard

(f)	Improvement Notices (updates required on performance prior to the co-ordination meeting and sent to next Area RAUC.)	
	No Utility is currently under an Improvement Notice in West Lothian however, there are some that could end up back on one.	
(g)	Discuss any other road works permissions;	
	Nothing	
(h)	Discuss any wider issues raised at co-ordination meetings and if they, or any other matters, will be raised at Area RAUC	
	GAM reported that people do not appear to understand the coordination conflicts that appear on the SRWR.	
4.	Matters Arising from previous AREA RAUC and RAUC(S);	
	Area RAUC – Reinstatement Quality plans are mandatory from 1 April 2023. GAM asked for an update on what stage the Utilities were at for their RQPs. This was discussed further. The World Cycling championships These will have various closures throughout the Country. Thankfully West Lothian are not affected.	
	RAUCS – JG complained that there is lack of engagement from the Councils regarding Coring.	
5.	Health and Safety	
(a)	List of Plant Protection Systems	
	GAM has sent out spreadsheets however some are still to return	
(b)	Emergency Contact Details	
	GAM has send out spreadsheets, however some are still to return	
6.	AOCB	
	Issues with nightshift works for Telecommunications programmes. Lothian Buses asked for a weekly report of roadworks to be sent. GAM introduced Kirsty Gilmore who is new to the team. Kirsty brought up several issues	

Commented [HJ10]: None at the moment

Commented [HJ11]: Opportunity for delegates to remit to Area RAUC

Commented [HJ12]: JH to provide summary

	<ol style="list-style-type: none">1. payment for outstanding fpns required2. issues with traffic management companies not including PO numbers for traffic management. <p>KB mentioned the recent presentations provided by the Scottish Roadworks Commissioner regards SLG on sites. In particular pedestrian accesses. The SRWC is focussing on this closer.</p> <p>KB reported that some works are starting without permissions from WLC that are planned works. This practice needs to be stopped.</p> <p>KB reported an instance where a Utility has recently damaged WLC Street lighting cable to enable their works to go ahead. This will not be tolerated.</p> <p>.</p>	
7.	Date of next meeting	
	<p>The dates of the next meeting will be</p> <p>24 May 2023 10 am 24 August 2023 10 am 23 November 2023 10 am</p>	