

Ayrshire Roads Alliance

Ayrshire & East Renfrewshire Roads Authorities and Utilities Committee Meeting

13 February 2024

Draft Minutes

Present: Lynne Lyle (ARA) Chair, Laura Campbell (ARA), Katie Campbell (NAC), David Murdoch (NR), Karyn Davidson (V), Shannon Riley (Amey), John McCulloch (BB), Sarah Abbott (N), Gavin Cook (ERC), Edward Watson (SP), Emma West (SW), Owen Harte (VM), Graeme Robin (NAC), John O'Neill (N), Allan Pryde (OR), Alexander Crombie (SW), Sabin Silvapicha (SP)

Apologies: David MacLean (VM), Iain Lynch (NAC), Joao Carmo (SP), Lindsay Henderson (SRWC), David Shaw (ARA), Jamie Barr (ERC), Ian Dalrymple (OR), Fiona McInnes (SW), David McLean (V), Barry Hall (GTC), Craig McQueen (SW), Julie Greig (SW), Rachel Forsyth (Amey), Sharron Holland (Amey), Anna Jenson (N), Dougie Millard (SGN), Stephen Scanlon (OR), John McCulloch (BB)

Subject	Action/Discussion	Action
Note of Last Meeting	Accuracy: AGREED	Agreed
Matters Arising from previous meeting	No matters arising	
Roadworks Authorities and Undertakers specific projects	<p><u>EAC/SAC</u> All noted on Register for rest of the financial year and also for 2024/25 subject to cabinet/budget approval.</p> <p><u>ERC</u> Aurs Road closure – Road realignment scheduled for Jan 24 to Jan 25. Noted in the SRWR with diversion route.</p> <p>All works on Register for the rest of the financial year and also half of the works for 2024/25. One needs discussed with SGN but no one on the meeting. Gavin to contact SGN to discuss.</p> <p><u>NAC</u> All noted on Register for rest of the financial year and also for 2024/25. Waiting on budget being approved.</p>	

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	<p>Issues with SGN – conflicts works need to be rescheduled Avils Place Kilbirnie LA 3455715 and Dipple Road Kilbirnie LA 3451177.</p> <p><u>Scottish Water</u> All planned works recorded on register.</p> <p><u>SPEN</u> All planned works recorded on register.</p> <p>LL highlighted an issue with a number of projects being planned under the one road in EAC (C53 Treeswoodhead Road). Conflicts have been missed on the register between different projects and conflicts were ignored and not being raised to discuss. LL to send over LA references to look into.</p> <p><u>BT</u> EAC – R100 deployment for Logans Well and Uplawmoor ongoing. SAC – nothing ongoing NAC – Commercial rural build in Kilwinning /West Kilbride/ Dalry. All notices on SRWR ERC – R100 deployments and commercial cities build ongoing. Busby area and Newton Mearns. All notices on SRWR.</p> <p>All planned works are on the register.</p> <p><u>VM</u> Majority of works are in Cumnock and Galston. Other locations to be confirmed and VM with be in contact with the relevant RA’s. Monthly meetings ongoing with NAC.</p> <p>LL has a meeting with Diona this week (w/c 12th February) regarding the Cumnock works.</p> <p><u>SGN</u> All works recorded on the register. No one on from SGN to update.</p> <p><u>Netomnia</u> All planned works recorded on the register. Mainly working on the outskirts of Kilmarnock, the outskirts of Irvine and currently moving into Kilwinning.</p> <p><u>Network Rail</u> All planned works on the register.</p> <p>For ERC, work ramped up in East Kilbride area for some major works. NR looking for TTRN for Busby Station.</p>	

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	<p>Overnight closures on the A714 at Pinwherry and Pinmore March 2024. Overnight closures on Ayr Road Mauchline 24th-26th February 2024.</p> <p>Some level crossings planned for NAC</p> <p><u>M77 DBFO</u> No major works planned. No one on from M77 DBFO to update.</p> <p><u>South West Trunk Roads</u> All planned works are recorded on the register.</p> <p><u>Note</u></p> <ul style="list-style-type: none"> The 152nd Open, Royal Troon – 14th – 21st July 2024 – Embargo in place from March 2024 – August 2024 for prep work. Please avoid planned works in or around Troon on lead up to and during these dates, especially the whole of July. Please contact LL to discuss any issues/works. Also if all outstanding defective apparatus can be looked at and cleared prior to the golf event. <p><u>Christmas Embargo</u></p> <p>EAC/SAC – 2nd Dec 2024 to 3rd Jan 2025</p> <p>NAC – 2nd Dec 2024 to 3rd Jan 2025</p> <p>ERC – no embargo in place, will monitor</p> <p>Trunk Roads – No embargo in place, will monitor</p>	<p>Note</p> <p>Note</p>
<p>Street Café Permits</p>	<p>No specific issues in any of the Road Authority areas. Street Café Permits are issued for a period of 12 Months in EAC and SAC. As of April 2023 no planning permission will be required.</p>	<p>Note</p>
<p>Defective Apparatus and other works/remedial works</p>	<p><u>EAC/SAC</u></p> <ul style="list-style-type: none"> SW (Clancy) raised planned works not urgent works – St Phillians Road/ Carrick Road Ayr – Site meeting took place, SW to programme half panel reinstatements. EW to chase this up and come back to LL. BT – Reinstatement failure on the U3 near Newmilns. Carriageway crossing failed. Further deterioration again. LA 3134336. Still no update BT to look into. 	<p>SW</p> <p>BT</p>

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	<p>Option to select underground apparatus on defective apparatus – these are being declined. Raised at SW RAUC for discussion. KC heard back to say that we can record this on the register but also to be passed to the contact centre.</p> <p><u>ERC</u> GC to send a list to the appropriate utilities to action.</p> <p><u>NAC</u> SGN - Bank Street Irvine looking for repair date from SGN for half panel reinstatement. SGN to look into and get back to NAC. LA 3084806 LA 3506241 – 9 Dalry Road Kilbirnie gas pipe obstructing the surface water carrier 2164783 – Glencairn Street Saltcoats missing box lid 2948379 – Montgomerie Road Saltcoats broken manhole cover 3015106 – Cumbrae Court Irvine high toby 3038271 – Third Avenue Irvine lid damaged 3043404 – Kirkgate Irvine low toby 3119645 – Skelmorlie Castle Road gas toby causing damage 3119646 – Skelmorlie Castle Road broken toby 3136259 – Kirk Vennel Irvine broken toby cover 3172525 – Winton Avenue Kilwinning high gas toby 3222474 – Sharon Street Dalry damaged toby 3297035 – Douglas Street Largs high toby 3297036 – Nelson Street Largs high toby 3297039 – Nethermains Road Kilwinning broken toby cover 3424422 – Well Street West Kilbride Low toby 3424426 – Ritchie Street West Kilbride high toby 3424428 – Newton Street Kilbirnie high toby 3424429 – Newton Street Kilbirnie loose toby 3424431 – Avils Place Kilbirnie high toby 3478337 – Dalry Road Ardrossan damaged toby cover 3488019 Skekmorlie Castle Road broken manhole cover 3498659 – Gateside Street West Kilbride pole and box corroded.</p> <p>SPEN – Centenary Place Ardrossan damaged cover. Still outstanding SPEN to update KC. LA 3217173. Further complaints due to being a slip hazard.</p> <p>SW – 2820718 Townhouse Avenue Irvine high toby 2855589 - Anthony Road Largs defective hydrant 2875681 – C118 Skelmorlie Valve cover needs reset 2955660 – Brisbane Road Largs toby high 2953788 – Millburn Gardens Irvine toby high</p>	<p>LL/KC</p> <p>SGN</p> <p>SP</p> <p>SW</p>

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	<p>2951800 – Moncur Road Kilwinning missing hydrant cover 2960544 – Achenmaid Drive Largs hydrant high 2975866 – May Street Largs hydrant loose 3014546 – Monarch Gardens Irvine low hydrant 3303256 – Newton Street Kilbirnie hydrant high 3302936 – South Crescent Road Ardrossan damaged surround from fire hydrant 3304860 – Halketburn Road Skelmorlie loose/rocking hydrant</p> <p>OP/BT – Seymour Avenue in Kilwinning remedial. Restricted carriageway that’s been excavated. Initial communication but its fell away. An inspection has been recorded on it 13th Feb LA 3222161. OP to chase up.</p> <p><u>M77 DBFO and Amey</u> BT – 3073074 Castle New Cumnock repair frame and cover 3080279 – A77t from Main Street Ballantrae to council boundry damage to sounding carriageway 3173335 – A77t from Girvan Road Turnberry to Vicarton Street Girvan – ground breaking up around manhole 3389736 – A77t from Main Street Ballantrae to council boundry manhole sinking</p> <p>SW – 3384858 Dalrymple Street sunken toby</p> <p>VM – 3402088 A76t from B713 Catrine Turnoff to C50 damaged chamber</p>	<p>BT</p> <p>BT</p> <p>SW</p> <p>VM</p>
<p>NRSWA Inspections</p>	<p><u>EAC/SAC</u> EAC – in the red for emergency works on the report from the commissioner. A response has been issued explaining about the weather/storms.</p> <p>Both areas having issues with the number of sample A inspections for BT. Works were meant to be ramping up but this hasn’t been the case. Sample A’s have already been reduced. Struggling to meet target. Ian Dalrymple to come back to LL. Also still a lot of abortive sample A’s due to majority of works being minor works so not so easy to capture these.</p> <p>Other utilities we have met our targets early for sample A’s.</p> <p>LL to check if agreement is in place for Nexfibre</p> <p><u>ERC</u> On target, no issues.</p>	<p>BT</p>

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	<p><u>NAC</u> Sample A's are at 99% complete. Issue with SGN sample A's. Pass rate is only at 58.8%. KC to email to advise the issues and what is causing this low pass rate.</p> <p>Sample B's 85% complete and C's are 88% complete so all on target.</p> <p>Noticing failures mentioned on the commissioners report. Improving every quarter but still having issues with the new 2 hour start/stops</p> <p><u>M77 DBFO / Amey</u> All on target and sitting around 90% complete</p> <p><u>Interim Reinstatements</u> No issued raised reports sent out to</p> <p><u>EAC/SAC</u> No issues raised</p> <p><u>ERC</u> No issues raised</p> <p><u>NAC</u> No issues raised</p> <p><u>Amey</u> Nothing to note</p> <p><u>Other Road Works Permission</u> No issues raised by all.</p> <p><u>RAUC(S) National Coring</u> Meeting held Tuesday 15th August and will be updated once we have the final report. Press release sent to RAUCS to be released and everything has been sent across to the commissioner's office. All issues the commissioner had have been addressed.</p> <p><u>NAC</u> – SGN coring failure on The Crescent, Skelmorlie LA 3055870</p> <p>GC in the coring working group. Not a lot to add. A survey that Julie Greig put out, can everyone who received it please complete as soon as possible.</p>	<p>KC/SGN</p>
<p>Local policies affecting road works.</p>	<p><u>EAC/SAC</u></p>	

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	<p>TTRN/TTRO information of the Ayrshire Roads Alliance Website. Some contractors still applying for early starts and not giving the correct notice period required.</p> <p><u>NAC</u> Note that TTRN’s non traffic sensitive 2 weeks lead time, traffic sensitive 4 weeks lead time. TTRO’s non sensitive 6 weeks lead time and traffic sensitive 8 weeks lead time.</p> <p><u>ERC</u> TTRN/TTRO information on website. Again contractors to be reminded of these.</p> <p><u>M77 DBFO / Amey</u> Nothing to note.</p> <p>LL – When it comes to diversions including Trunk Roads, technicians have been asked to complete NAF forms. This is new and is for signage. Just to keep the process the same across the board.</p>	<p>Note</p>
<p>Matters Arising from previous area RAUCs/RAUC(S) meeting</p>	<ul style="list-style-type: none"> • The Reinstatement Working Group are progressing with the new Specification for the Reinstatement of Openings in Roads (SRoR) and the target date for implementation is 1 October 2023. It is likely that some reinstatement types such as block paving and verges will have a shorter guarantee period than 6 years. Reinstatement spec has been sent to The Commissioner, will come into effect 1/10/23. • Solar powered Portable Traffic Signals have been trialled by 12 TM organisations. Freeflow had a site in Wick where the batteries lasted 3 weeks before changing batteries was required. The kit is available for being deployed. • SROR (Specification for the Reinstatement of Openings in Roads) will be going live from the 1st of October 2023. The publication is available on the OSRWC website. • Annual performance reports were issued May 2023. • 47 RQPs had been approved at the time of the RAUC(S) meeting 	<p>Important information</p>

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	<ul style="list-style-type: none"> • OSRWC have requested that a review of New USER SRWR logins take place for security reasons. • HAUC UK Convention in April past was well attended. The next HAUUK UK Convention will be 18th April 2024 • VAULT legislation is currently due April 2024 • Compliance Notice legislation due by end of 2023 <p>TTRO's to be issued as and when received with regards to the Troon Open for SAC and Amey</p> <p>RAUCS NATIONAL CORING PROGRAMME REPORT 2022 - June 2023.</p> <ul style="list-style-type: none"> ○ The RAUC(S) National Coring Working Group recommend continued National Coring to ensure compliance with the SROR. ○ Update- The 2022 National Coring Report was approved at the RAUC(S) meeting on 25th October 2023. The overall pass rate is now 90%. The RAUC(S) Co-Chairs will shortly issue a press release on the 2022 National Coring Programme. 	
Health & Safety	<p>George Borthwick sent out emergency contact details - to respond asap to enable information if kept up to date.</p> <p>Note As per page 83 of the "Safety at Street Works and Road Works, A Code of Practice" will all remind teams that upon completion of works all plant, equipment and surplus materials are removed promptly from the site, followed immediately by all signs, lighting and guarding equipment. If signs become unnecessary during works, they must be covered or removed. If temporary traffic control is removed or altered during the works, ensure that all surplus signs are removed or covered to minimise confusion. Signs should not be laid flat as they may form a trip hazard, and members of the public may pick them up again, thinking that they have been knocked over.</p>	<p>All</p> <p>Note</p>
AOCB	<p>It was suggested that there would be 1 around the table meeting per year and the rest would be on Teams – no objections to this. Email to be sent out to vote on around the table to be May or August.</p>	Note

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	<p>PB (SW) asked any meeting (site) to make sure to keep SW in the loop. Note to include AC from SW going forward.</p> <p>LL – 7 working days for Traffic Light permits. 30 working days for TTRN.</p> <p>SPEN Contractors – Works not being programmed correctly with regards to stating correct TM on notice, works need to be planned accordingly or applications for TTL’s will be refused. Slight improvement from last meeting but still happening.</p> <p>Request from all Roads Authorities to extend notices to ensure T/M is mentioned. LL asked there be ample time to send for extension requests, any less than 24hrs there might be a chance for refusal. – Still happening and raised again.</p> <p>Extensions/early starts should be sent to the relevant RA mailbox EAC/SAC - roadworks@east-ayrshire.gov.uk NAC – roadspermits@north-ayrshire.gov.uk Amey – SWNMC_traffic@amey.co.uk ERC – roads@eastrenfrewshire.gov.uk and GC</p> <p>Road Authorities must be contacted if planned works are carried out on restricted surfaces prior to works commencing – many works recently carried out with no contact to the Roads Authority.</p> <p>Issues with EAC technicians accessing the PU drawings from SW (locked out or having to constantly reset passwords). Getting nowhere when emailing the SW helpdesk. SW to look into this.</p> <p>Vodafone – Something brought up on SJUG that the pink book is no longer in use and no replacement for it. Part of the pink book are now incorporated into other legislation.</p> <p>Vodafone – code of practice for diversionary works will now be 2024.</p> <p><u>For diary</u></p> <p>2024 Proposed Meeting Dates: 14th May 2024; 13th August 2024; 12th November 2024.</p>	<p>SW</p> <p>Note</p> <p>SPEN</p> <p>Note</p> <p>LA’s</p> <p>Note</p> <p>SW</p> <p>V</p>

Subject	Action/Discussion	Action
Date of Next Meeting	14 May 2024 – 2pm Teams/Face to Face TBC	