

COMMISSIONER ADVICE PAPER No.7

Reports for Local RAUC Co-ordination Meetings

Version History

Version	Date	Notes
1.00	May 2012	
2.00	July 2012	

SCOTTISH ROAD WORKS COMMISSIONER

Reports for Local RAUC Co-ordination Meetings

It appears that in many cases Local RAUC Co-ordination meetings are relying on the individual participants to bring along individual programmes of works often on spreadsheets with differing layouts and information. This does not always prove effective, where for example smaller utilities and Network Rail with fewer works are unable to attend every meeting

To aid co-ordination it is recommended that all programmes of future works should be placed onto the SRWR and that a standard report be produced for use at these meetings. A draft standard report has been developed for this purpose which shows all "major" and "restricted substantial works" (section 117) which are "in progress", "proposed" or "potential with dates".

Examples as to how the report could be used are shown in the following Annexes A to G. These examples are based on works in Edinburgh. The examples given are not exhaustive but provide an indication of some of the potential benefits to coordination.

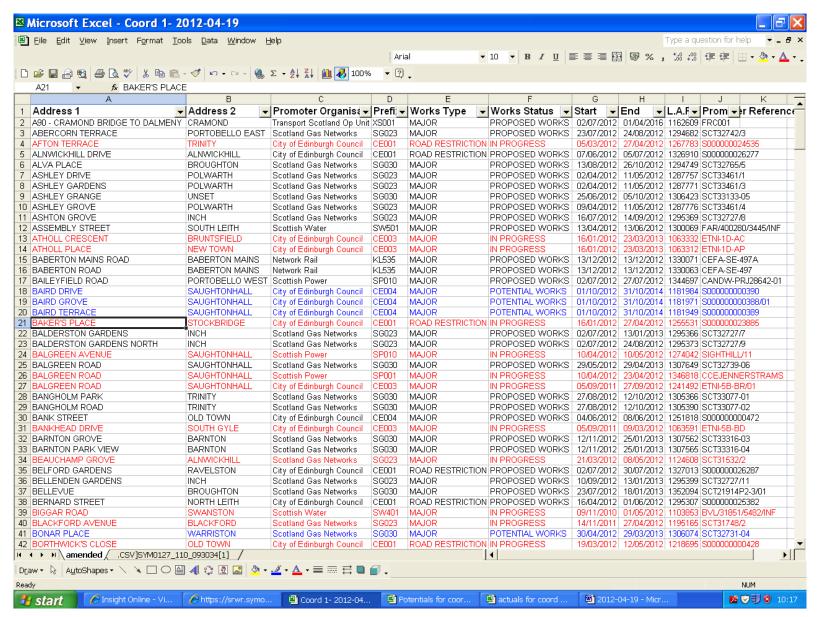
It is envisaged that this report should be used and interrogated as an Excel spreadsheet and that the use of paper copies should be discouraged. The ability to interrogate the data in different ways using filtering options should be used to maximise the benefits to improve co-ordination.

The report in the format shown can be produced in under an hour. Annex H provides the procedure used to compile the report. We are currently working with Symology to produce a standard report which could be configured to suit specific organisations and could be quickly downloaded.

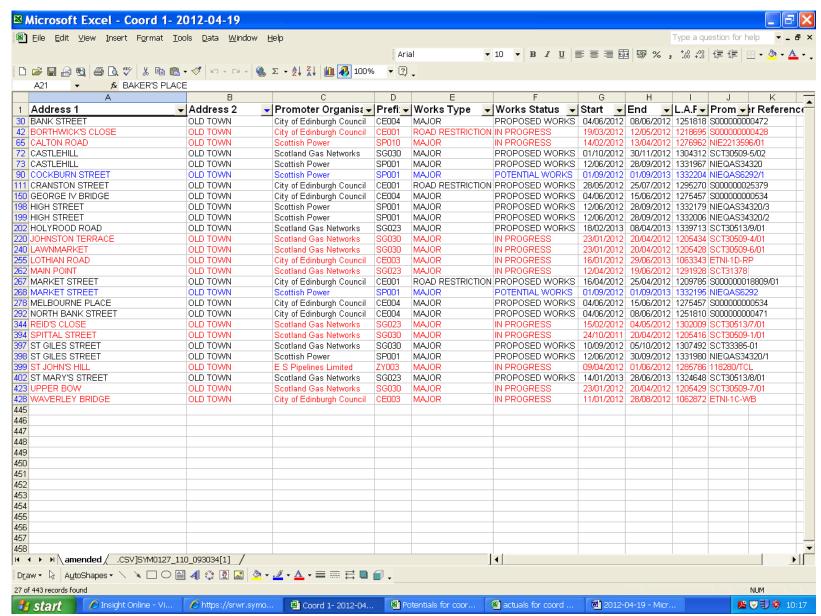
John Gooday Scottish Road Works Commissioner May 2012



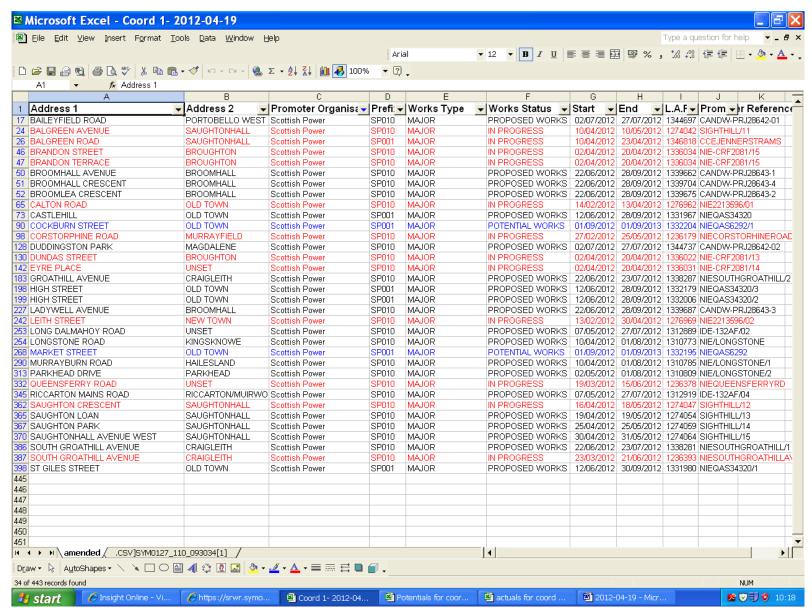
Annex A – This shows the works filtered by <u>address 1</u>. This would allow works on the same road to be identified for conflict and potential opportunities for shared working.



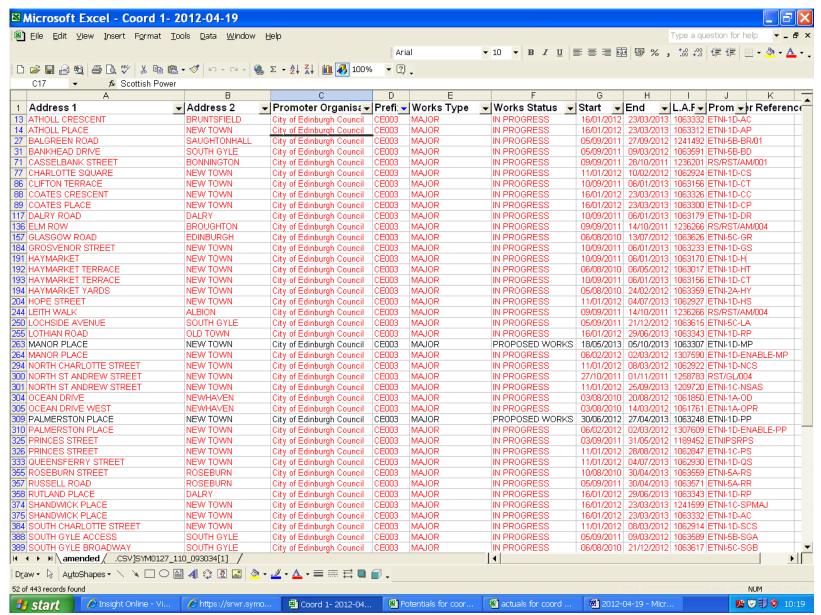
Annex B – This shows the works filtered by <u>address 2</u>. This would allow works in a local area to be identified for conflict and potential opportunities for shared working.



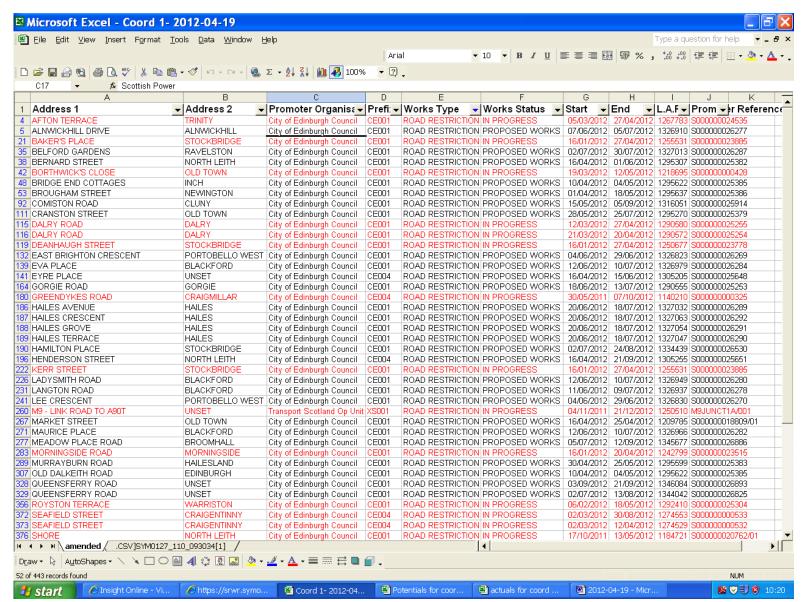
Annex C – This shows the works filtered by <u>organisation</u>, in this case Scottish Power). An organisation can see its own works within that Local RAUC(S) Area.



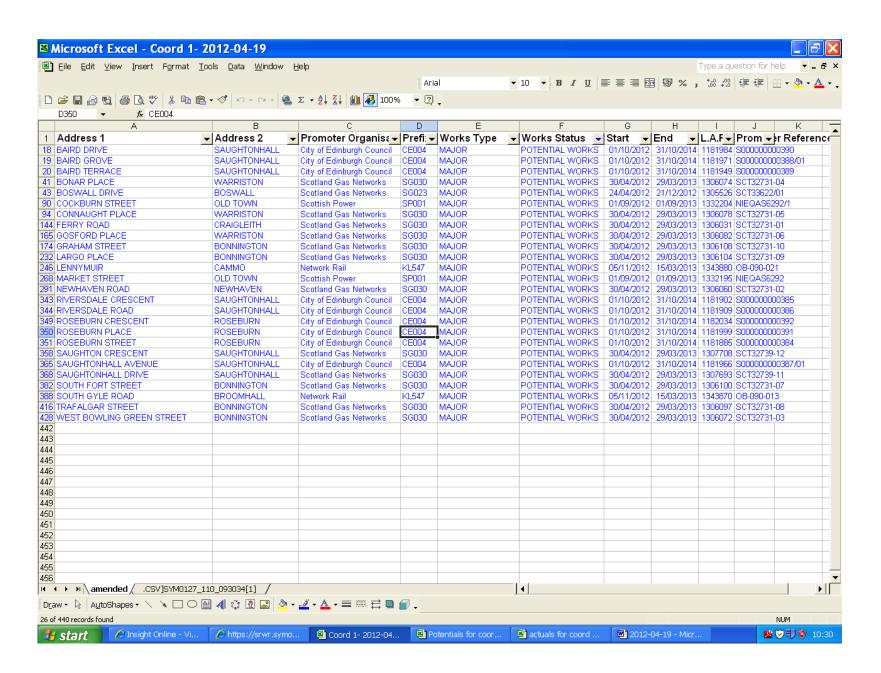
Annex D – This shows the works filtered by organisational prefix (OD). In this example it shows the works entered by the Trams team in Edinburgh (CE003).



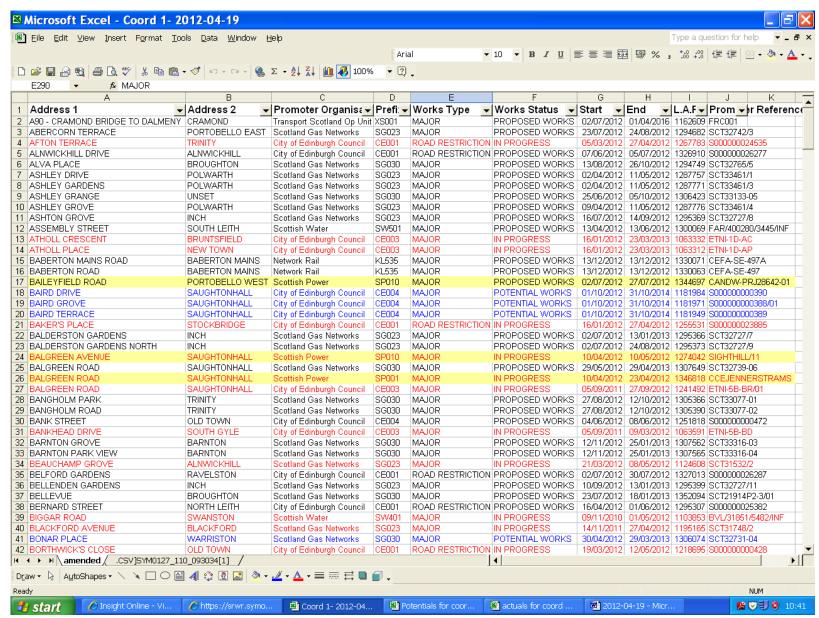
Annex E – This shows the works filtered to show <u>road restrictions</u>. This identifies all substantial surfacing works which the roads authority wishes to exclude utility works from for 3 years. This should assist utilities to identify such works and adjust their programmes accordingly.



Annex F – This shows the works filtered to show only <u>potential works</u>. In this case we can identify some potential works which should already have been converted to proposed works.



Annex G – This shows an <u>organisation highlighted</u> (in this case Scottish Power). This will aid an organisation in identifying its own works and in seeking to identify conflicts and opportunities.



Annex H

Procedure for Producing Information from SRWR for Local Co-ordination Meetings

Use StreetWorks – Enquiry Update

(Remember to ensure that your layout definition shows all the fields you require e.g. address 1, address 2, promoter organisation, prefix, works type, works status, start, end, LA Reference and Promoter Reference.)

Search under Index Group – Index Group Type RWU (Update Areas) and Index Group for road authority relevant OD e.g. Edinburgh CE001

- 1. Choose Work Status Potential Works insert the date you want to start from e.g. 1/4/12
- 2. Choose Work Status Proposed Works insert the date you want to start from e.g. 1/4/12
- 3. Choose Work Status In Progress no dates since you want to see current ongoing works

For each of the above export to CSV and change your file to Excel. Colour each one differently e.g Potential Works – Blue, Proposed Works – Black and In Progress Works - red

Once in Excel: Filter using Works Type and remove all irrelevant works including plant information requests, urgents, emergencies, leaving the following:

Major Road Restrictions Diversionary Works

If you need any assistance with this please contact the Office of the Scottish Road Works Commissioner on 0131 244 4757 or enquiries@roadworksscotland.gov.uk